



STATE OF MARYLAND

DEPARTMENT OF LABOR, LICENSING AND REGULATION  
DIVISION OF LABOR AND INDUSTRY  
PREVAILING WAGE SECTION  
1100 N. Eutaw Street, Room 607  
Baltimore, MD 21201  
(410) 767-2342

12/13/2013

**REQUEST FOR ADVERTISEMENT AND NOTICE TO PROCEED**

cindy scully - Procurement Officer  
Washington County Public Schools  
820 Commonwealth Avenue  
Hagerstown, MD 21740

**Re: Exterior Window and Door Replacement at E. Russell Hicks Middle School**

**Project No: 2014-56**

Enclosed please find the Prevailing Wage Determination and Instructions for Contractors for the project referenced above.

Upon advertisement for bid or proposal of this project, you are requested to submit to this office the date and name of publication in which such advertisement appeared.

Once awarded, you are further directed to submit to this office, the NOTICE TO PROCEED for the project, complete with the date of notice, the name of the general contractor, and the dollar amount of the project. In addition, we ask that a representative of the prevailing wage Unit be invited to attend the Pre-Construction Conference.

Any questions concerning this matter may be referred to [PrevailingWage@dllr.state.md.us](mailto:PrevailingWage@dllr.state.md.us)

Sincerely,

Enclosures  
Wage Determination  
Instruction for the Contractor

C. Edward Poarch, II  
Supervisor  
Prevailing Wage Unit

## **PREVAILING WAGE INSTRUCTIONS FOR THE CONTRACTOR & SUBCONTRACTOR**

The contractor shall electronically submit completed copies of certified payroll records to the Commissioner of Labor & Industry, Prevailing Wage Unit by going on-line to <http://www.dllr.state.md.us/prevwage> and following the instructions for submitting payroll information (NOTE: A contractor must register prior to submitting on-line certified payroll information).

If you have technical questions regarding electronic submittal, contact the Department at [prevailingwage@dllr.state.md.us](mailto:prevailingwage@dllr.state.md.us).

All certified payroll records shall have an accurate week beginning and ending date. The contractor shall be responsible for certifying and submitting to the Commissioner of Labor and Industry, Prevailing Wage Unit all of their subcontractors' payroll records covering work performed directly at the work site. By certifying the payroll records, the contractor is attesting to the fact that the wage rates contained in the payroll records are not less than those established by the Commissioner as set forth in the contract, the classification set forth for each worker or apprentice conforms with the work performed, and the contractor or subcontractor has complied with the provisions of the law.

A contractor or subcontractor may make deductions that are (1) required by law; (2) required by a collective bargaining agreement between a bona fide labor organization and the contractor or subcontractor; or (3) contained in a written agreement between an employee and an employer undertaken at the beginning of employment, if the agreement is submitted by the employer to the public body awarding the public work and is approved by the public body as fair and reasonable.

A contractor or subcontractor is required to submit information on-line on their fringe benefit packages including a list of fringe benefits for each craft employed by the contractor or subcontractor, by benefit and hourly amount. Where fringe benefits are paid in cash to the employee or to an approved plan, fund, or program, the contribution is required to be indicated.

Payroll records must be electronically submitted and received within 14 calendar days after the end of each payroll period. If the contractor is delinquent in submitting payroll records, processing of partial payment estimates may be held in abeyance pending receipt of the records. In addition, if the contractor is delinquent in submitting the payroll records, the contractor shall be liable to the contracting public body for liquidated damages. The liquidated damages are \$10.00 for each calendar day the records are late.

Only apprentices registered with the Maryland Apprenticeship and Training Council shall be employed on prevailing wage projects. Apprentices shall be paid a percentage of the determined journey person's wage for the specific craft.

Overtime rates shall be paid by the contractor and any subcontractors under its contracts and agreements with their employees which in no event shall be less than time and one-half the prevailing hourly rate of wages for all hours worked in excess of ten (10) hours in any one calendar day; in excess of forty (40) hours per workweek; and work performed on Sundays and legal holidays.

Contractors and subcontractors employing a classification of worker for which a wage rate was not issued SHALL notify the Commissioner of Labor & Industry, Prevailing Wage Unit, for the purpose of obtaining the wage rate for said classification PRIOR TO BEING EMPLOYED on the project. To obtain a prevailing wage rate which was NOT listed on the Wage Determination, a contractor or subcontractor can look on the DLLR webpage under prevailing wage.

Contractors and subcontractors shall maintain a valid copy of proper State and county licenses that permit the contractor and a subcontractor to perform construction work in the State of Maryland. These licenses must be retained at the worksite and available for review upon request by the Commissioner of Labor and Industry's designee.

Under the Maryland Apprenticeship and Training Council requirements, consistent with proper supervision, training and continuity of employment and applicable provisions in collective bargaining agreements, a ratio of one journey person regularly employed to one apprentice shall be allowed. No deviation from this ratio shall be permitted without prior written approval from the Maryland Apprenticeship and Training Council.

Laborers may NOT assist mechanics in the performance of the mechanic's work, NOR USE TOOLS peculiar to established trades.

ALL contractors and subcontractors shall employ only competent workers and apprentices and may NOT employ any individual classified as a HELPER or TRAINEE on a prevailing wage project.

The State Apprenticeship and Training Fund (Fund) law provides that contractors and certain subcontractors performing work on certain public work contracts are required to make contributions toward apprenticeship. See §17-601 through 17-606, State Finance and Procurement, Annotated Code of Maryland. Contractors and subcontractors have three options where they can choose to make their contributions: (1) participate in a registered apprenticeship training program; (2) contribute to an organization that has a registered apprenticeship training program; or (3) contribute to the State Apprenticeship and Training Fund.

The Department of Labor, Licensing and Regulation (DLLR) is moving forward with final adoption of regulations. The regulations were published in the December 14, 2012 edition of the Maryland Register.

**IMPORTANT: Please note that the obligations under this law will become effective on JULY 1, 2013. This law will require that contractors and certain subcontractors make contributions toward apprenticeship and report those contributions on their certified payroll records that they submit pursuant to the prevailing wage law.**

**The Department is offering outreach seminars to any interested parties including contractors, trade associations, and any other stakeholders. Please contact the Department at [prevailingwage@dllr.state.md.us](mailto:prevailingwage@dllr.state.md.us) or (410) 767-2968 for seminar times and locations. In addition, information regarding this law will be provided at pre-construction meetings for projects covered by the Prevailing Wage law.**

**For additional information, contact:  
Division of Labor and Industry  
Maryland Apprenticeship and Training  
1100 North Eutaw Street, Room 606  
Baltimore, Maryland 21201  
(410) 767-2246  
E-Mail Address: [matp@dllr.state.md.us](mailto:matp@dllr.state.md.us).**

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The wage rates to be paid laborers and mechanics for the locality described below is announced by order of Commissioner of Labor and Industry.

It is mandatory upon the successful bidder and any subcontractor under him, to pay not less than the specific rates to all workers employed by them in executing contracts in this locality. Reference: Annotated Code of Maryland State Finance and Procurement, Section 17-201 thru 17-226.

These wage rates were taken from the locality survey of 2013 for Washington County, issued pursuant to the Commissioner's authority under State Finance and Procurement Article Section 17-209, Annotated Code of Maryland or subsequent modification.

**\*\*Note:** If additional Prevailing Wage Rates are needed for this project beyond those listed below, contact the Prevailing Wage Unit. Phone: (410) 767-2342, email: prevailingwage@dllr.state.md.

Name and Title of Requesting Officer: cindy scully - Procurement Officer  
 Department, Agency or Bureau: Washington County Public Schools  
 820 Commonwealth Avenue Hagerstown, MD 21740

Project Number
2014-56

Location and Description of work:

Washington County: Remove and replace the approximately 138 windows and 36 exterior doors and the associated hollow metal and/or aluminum frames and storefronts of various sizes. Scope of work includes new hardware and reinstalling/adding electronic door security devices.

Determination Number
18633

Date of Issue: Dec 13, 2013

**BUILDING CONSTRUCTION**

CLASSIFICATION	MODIFICATION REASON	BASIC HOURLY RATE	BORROWED FROM	FRINGE BENEFIT PAYMENT
BALANCING TECHNICIAN	AD	\$18.74		\$0.00
BOILERMAKER	AD	\$26.88	001	\$17.85
BRICKLAYER	AD	\$25.58	001	\$17.85
CARPENTER	AD	\$26.15	001	\$14.30
CARPENTER - SHORING SCAFFOLD BUILDER	AD	\$26.15	001	\$14.30
CEMENT MASON	AD	\$25.23	001	\$12.68
COMMUNICATION INSTALLER TECHNICIAN	AD	\$22.29		\$7.35 b+c
DRYWALL - SPACKLING, TAPING, & FINISHING	AD	\$24.89		\$8.97
ELECTRICIAN	AD	\$30.00		\$15.65
ELEVATOR MECHANIC	AD	\$46.23		\$0.00
FIRESTOPPER	AD	\$26.06	025	\$6.17
GLAZIER	AD	\$40.76		\$1.56
INSULATION WORKER	AD	\$33.13		\$13.72

IRONWORKER - FENCE ERECTOR	AD	\$26.73		\$12.08
IRONWORKER - ORNAMENTAL	AD	\$30.00		\$15.27
IRONWORKER - REINFORCING	AD	\$25.00		\$0.00
IRONWORKER - STRUCTURAL	AD	\$28.33		\$15.27
LABORER - AIR TOOL OPERATOR	AD	\$33.79		\$0.00
LABORER - BLASTER - DYNAMITE	AD	\$33.79		\$0.00
LABORER - BURNER	AD	\$33.79		\$0.00
LABORER - COMMON OR UNSKILLED	AD	\$18.86	001	\$15.85
LABORER - CONCRETE PUDDLER	AD	\$33.79		\$0.00
LABORER - CONCRETE SURFACER	AD	\$33.79		\$0.00
LABORER - CONCRETE TENDER	AD	\$33.79		\$0.00
LABORER - CONCRETE VIBRATOR	AD	\$33.79		\$0.00
LABORER - DENSITY GAUGE	AD	\$33.79		\$0.00
LABORER - GRADE CHECKER	AD	\$33.79		\$0.00
LABORER - HAND ROLLER	AD	\$33.79		\$0.00
LABORER - HAZARDOUS MATERIAL HANDLER	AD	\$33.79		\$0.00
LABORER - JACKHAMMER	AD	\$33.79		\$0.00
LABORER - LANDSCAPING	AD	\$18.86	001	\$15.85
LABORER - LAYOUT	AD	\$33.79		\$0.00
LABORER - MASON TENDER	AD	\$33.79		\$0.00
LABORER - MORTAR MIXER	AD	\$33.79		\$0.00
LABORER - PIPELAYER	AD	\$33.79		\$0.00
LABORER - PLASTERER - HANDLER	AD	\$33.79		\$0.00
LABORER - SCAFFOLD BUILDER	AD	\$33.79		\$0.00
LABORER - TAMPER	AD	\$33.79		\$0.00
MILLWRIGHT	AD	\$23.76		\$8.20
PAINTER	AD	\$24.89		\$8.97
PILEDRIVER	AD	\$26.62	027	\$8.18
PLASTERER	AD	\$16.00	027	\$0.00
PLUMBER	AD	\$30.61		\$12.31
POWER EQUIPMENT OPERATOR - ASPHALT DISTRIBUTOR	AD	\$17.02		\$3.17
POWER EQUIPMENT OPERATOR - BACKHOE	AD	\$27.52	001	\$13.40
POWER EQUIPMENT OPERATOR - BOBCAT	AD	\$27.52	001	\$13.40
POWER EQUIPMENT OPERATOR - BOOM TRUCK	AD	\$26.36	001	\$19.11
POWER EQUIPMENT OPERATOR - BULLDOZER	AD	\$23.60	001	\$9.46
POWER EQUIPMENT OPERATOR - CONCRETE PUMP	AD	\$25.57	001	\$13.18
POWER EQUIPMENT OPERATOR - CRANE	AD	\$28.12	001	\$13.40
POWER EQUIPMENT OPERATOR - EXCAVATOR	AD	\$27.52	001	\$13.40
POWER EQUIPMENT OPERATOR - FORKLIFT	AD	\$27.52	001	\$13.40
POWER EQUIPMENT OPERATOR - GRADER	AD	\$24.82	001	\$13.10
POWER EQUIPMENT OPERATOR - HOIST	AD	\$27.52	001	\$13.40
POWER EQUIPMENT OPERATOR - LOADER	AD	\$27.52	001	\$13.40
POWER EQUIPMENT OPERATOR - MECHANIC	AD	\$27.52	001	\$13.40
POWER EQUIPMENT OPERATOR - MILLING MACHINE	AD	\$27.52	001	\$13.40
POWER EQUIPMENT OPERATOR - OILER	AD	\$27.52	001	\$13.40
POWER EQUIPMENT OPERATOR - PAVER	AD	\$22.36		\$3.35
POWER EQUIPMENT OPERATOR - ROLLER - ASPHALT	AD	\$21.85		\$9.09
POWER EQUIPMENT OPERATOR - ROLLER - EARTH	AD	\$21.85		\$9.09 a + b
POWER EQUIPMENT OPERATOR - SCRAPER	AD	\$35.33	025	\$3.49
POWER EQUIPMENT OPERATOR - SCREED	AD	\$19.76		\$1.07

POWER EQUIPMENT OPERATOR - TRENCHER	AD	\$27.52	001	\$13.40
ROOFER/WATERPROOFER	AD	\$27.70	001	\$10.38
SHEETMETAL WORKER	AD	\$27.41		\$15.08
SPRINKLERFITTER	AD	\$30.53	025	\$17.87
STEAMFITTER/PIPEFITTER	AD	\$36.50		\$17.13
STONE MASON	AD	\$25.58	001	\$17.85
TILE & TERRAZZO FINISHER	AD	\$20.48		\$8.84
TILE & TERRAZZO MECHANIC	AD	\$25.29		\$9.99
TRUCK DRIVER - CONCRETE PUMP	AD	\$23.00	025	\$18.74
TRUCK DRIVER - DUMP	AD	\$24.43		\$1.62
TRUCK DRIVER - DUMP - ARTICULATING	AD	\$22.00	001	\$0.00
TRUCK DRIVER - TANDEM	AD	\$21.99	001	\$8.10
TRUCK DRIVER - WATER	AD	\$19.62	001	\$12.02

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FRINGE REFERENCES AS NOTED:

- a. PAID HOLIDAYS: New Year Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day & Christmas Day.
- b. PAID VACATIONS: Employees with 1 year service - 1 week paid vacation;  
2 years service - 2 weeks paid vacation;  
10 years service - 3 weeks paid vacation.

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These **Informational Prevailing Wage Rates** may not be substituted for the requirements of pre-advertisement or onsite job posting for a public work contract that exceeds \$500,000 in value and either of the following criteria are met: (1) the contracting body is a unit of State government or an instrumentality of the State and there is any State funding for the project; or (2) the contracting body is a political subdivision, agency, person or entity (such as a county) and the State funds 50% or more of the project.

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Modification Codes:

- (AD) 17-209 Annual Determination from Survey Wage Data Received
- (CH) 17-211 Commissioners' Hearing
- (CR) 17-208 Commissioners' Review
- (SR) 17-208 Survey Review by Staff

Each "Borrowed From" county is identified with the FIPS 3-digit county code unique for the specific jurisdiction in Maryland.

For additional information on the FIPS (Federal Information Processing Standard) code, see <http://www.census.gov/datamap/fipslist/AllSt.txt>

The Prevailing Wage rates appearing on this form were originally derived from Maryland's annual Wage Survey. The Commissioner of Labor & Industry encourages all contractors and interested groups to participate in the voluntary Wage Survey, detailing wage rates paid to workers on various types of construction throughout Maryland.

A mail list of both street and email addresses is maintained by the Prevailing Wage Unit to enable up-to-date prevailing wage information, including Wage Survey notices to be sent to contractors and other interested parties. If you would like to be included in the mailing list, please forward (1) your Name, (2) the name of your company (if applicable), (3) your complete postal mailing address, (4) your email address and (5) your telephone number to PWMAILINGLIST@dllr.state.md.us. Requests for inclusion can also be mailed to: Prevailing Wage, 1100 N. Eutaw Street - Room 607, Baltimore MD 21201-2201.

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